

## Community Announcements

- Please remember that ALL DOGS living within the Village must be registered.
- Mark your calendars! The Fire Dept/EMS Fundraiser will take place on Saturday, March 21.

### Village of Dorchester Finance Committee Meeting

**Date: FEBRUARY 11, 2015 (Wednesday) 6:30 pm**

**Clerk's Office 228 W. Washington Ave, Dorchester WI**

#### **Minutes:**

1. Meeting was called to order by Trustee Koncel at 6:40pm.
2. Present were Trustee Koncel, Trustee Schauer, and Clerk-Treasurer Ruge. Absent was Chairperson Dunlap.
3. After discussion and review, a motion was made by Trustee Schauer, seconded by Trustee Koncel to approve bills and vouchers from January 2015. Motion carried 2-0.
4. Motion was made by Trustee Schauer, seconded by Trustee Koncel to adjourn meeting. Motion carried 2-0. Meeting was adjourned at 6:53pm.

### VILLAGE OF DORCHESTER BOARD MEETING

**DATE: FEBRUARY 11, 2015 (Wednesday) 7:00 pm**

**Clerk's Office, 228 W. Washington Ave, Dorchester WI**

#### **Minutes:**

1. Meeting was called to order by President Rau at 7:00pm
2. Pledge of Allegiance was said.
3. Roll call was taken and the following were in attendance: President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Schwoch, and Trustee Koncel. Missing was Trustee Dunlap. Also in attendance were Clerk-Treasurer Ruge, Jesse Rieck-PW, Rick Golz-Water/Sewer Manager, Chief Leichtman-Police, Kevin O'Brien-TP Printing, and various members of the community.
4. There was no public input.
5. Motion was made by Trustee Schwoch, seconded by Trustee Koncel to approve previously viewed minutes from the January 7, 2015, Board Meeting. Motion carried 6-0.
6. After review, motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the January 2015 Audit Report. Motion carried 6-0. The February 2015 Audit Report was distributed to members.
7. Resident from 40 Evergreen Terrace was present to discuss water account with Board Members. She noted that there was a leak underneath the trailer that was fixed in June 2014, but she is looking for some forgiveness on some of the charges. She mentioned that she is the only person in the house all week long, and her husband is home on the weekends only. She does not believe that there is any way that the amount of gallons she is being charged with is correct. Rick Golz-Water/Sewer Manager stated that after he was asked to check the meter, the reading was in line with the current amount; however, the current charges have dropped significantly compared to the previous 2 quarters. After further discussion from the Board, a motion was made by Trustee Kussrow, seconded by Trustee Koncel to forgive a portion of the sewer charges only. Calculation would be made based on an average from the usage billed during the first quarter of 2014, and the second and fourth quarters of 2013. This average calculates to 15,533 gallons. Clerk-Treasurer Ruge will calculate the credit and send a copy to the resident, and credit the account. Motion carried 6-0.
8. Jesse Rieck stated that there has not been too much snow lately, so not much going on. They had tried to make the ice rink on Washington Ave, but it just would not hold with the snow packed only. They have since

created a rink down by the park, but still have to work out some air bubbles and after the recent snow, it will require some clearing.

9. Trustee Schwoch has gotten a book from the Public Works Department that he is currently looking at and will order them soon. President Rau stated that Eugene Peissig had gone out to pack down the trail, but there was not much snow.
10. Jesse Rieck stated that if the ice rink can become functioning, there is no place by the park for individuals to use a restroom. He suggested that he could contact Decker Portables to look into renting a port-a-potty for the time that the ice rink is available for use. Trustee Koncel stated she would like the employees to also get a quote for what it would potentially cost the village next winter if they wanted to rent one for the duration of when the ice rink would be usable. Motion was made by Trustee Koncel, seconded by Trustee Kussrow to approve the rental of a port-a-potty from Decker Portables, only if the ice rink were to become usable by village residents. Motion carried 6-0.
11. Quote was provided by Miller-Bradford & Risberg, Inc. for purchase and installation of rear cameras on CASE Payloader that was recently purchased. Trustee Schwoch asked Jesse Rieck if he checked into used system that was for sale that was mentioned to shop employees. Jesse stated they had not really considered it because a 4 camera system was not needed at this time. Trustee Kussrow questioned if there was room in the equipment budget for this item since it was not originally accounted for. No motion was made.
12. Quote was provided by Miller-Bradford & Risberg, Inc. for the purchase and installation of a Stuchci Coupler on the CASE Payloader. After discussion on how often the front plow and bucket would be changed Trustee Schwoch stated that when dealing with this type of equipment and hydraulic fluids, it can be a very messy, and time consuming process to change manually. Motion was made by Trustee Seubert, seconded by Trustee Schwoch to approve the purchase of a Stucchi Coupler from Miller-Bradford & Risberg, Inc. for a price of \$1,163.61 plus labor and miscellaneous supplies. Motion carried 6-0.
13. Rick Goltz-Water/Sewer Manager stated that the furnace was finally installed at the well house, and running great. Some clay valves were replaced that were installed in 2003, so the new valves should not need replacing for many years. He stated that everything seems to be working and running fine at this time.
14. Chief Leichtman stated that everything is going okay within the village. He said there was a bit of a problem when EO Johnson came to fix a problem with his computer and they actually disconnected the ring tones for his phone that lets the line know if a call or fax is coming through. All is fixed now and back to working properly.
15. Chief Leichtman stated that at a previous Police Committee meeting, it was discussed to look into a camera system for his squad car, but he needs to review the 2015 budget to see what he has to spend on equipment because his radar system may need to be updated instead. He is also going to start looking through the applications that were filled out last year, and make calls to potential candidates about the part-time officer position. President Rau asked about citing vehicles that are parked on Village streets overnight, and Chief Leichtman stated he has not heard any complaints, but if the board wants him to, he will start citing them, especially when we have snow that has to be plowed from the streets.
16. Discussion was held on proposed Ordinance 202: Regulating Heavy Traffic Routes. Map of truck route needs to be included, along with amounts of fines for violations for our police department to enforce. This matter will be referred back to the Public Works, Village Buildings, & Utilities Committee for revision and be brought before the board at a later time.
17. President Rau stated that someone from Clark County Zoning will be helping the Planning Commission move forward with the addressing issue. Nothing needs to be done at this time from the Board.

18. President Rau opened up the floor for discussion from Village residents on the use of ATV's throughout the Village. John Staab stated he was provided a copy of the proposed ordinance revisions and thought the wording was still too generic and open-ended. It left many things open to interpretation on the part of the Police Department for enforcing. Mat Derrico questioned why the board would not want to allow residents to use their ATV's to get around town, and why a time restriction would be needed. It was suggested that the ordinance possibly reference Department of Natural Resources regulations that relate to decibel levels, working lights, speed limits, and age requirements. Further discussion was held on why County Highway A could not be used by ATV's. Trustee Kussrow stated that after multiple phone calls, he was informed that the State Highway Commission would need to approve the use of a County Highway, and that they only do so if the highway is to be used to access an ATV trail in the area. Since our neighboring townships do not have ATV trails, we would not be granted access.
19. Motion was made by Trustee Schwoch, seconded by Trustee Seubert to refer changes of Ordinance 155: Regulating Off-highway Vehicle Operations back to the Public Works, Village Buildings and Utilities Committee for further changes.
20. Clerk-Treasurer Ruge stated that Attorney Wachsmuth was still in the process of revising Ordinance 153: Alcoholic Beverages and Ordinance 195: Regarding the Approval of Alcohol License Applications. When these drafts are received they will be provided to Board members and discussed at a future meeting.
21. Trustee Schwoch stated that the Employee Committee met and discussed multiple items that were brought up as concerns from the shop employees. Uniform allowance was discontinued for them because other benefits offset the loss of this benefit. They also stated that overtime pay as stated in the handbook is correct and no additional pay is required for plowing on a holiday. It is the committee's recommendation to change the date of when vacation is credited for each full-time employee from January 1<sup>st</sup> to November 1<sup>st</sup> to coincide with the date that vacation should be used by. They also recommend a per hour rate of pay for our respective cleaning person for a heavy cleaning done up to twice a year. The rate would be \$20/hour for this heavy cleaning. Motion was made by Trustee Koncel, seconded by Trustee Seubert to approve the changing of dates that vacation is credited and rate of pay for heavy cleaning up to twice a year. Motion carried 6-0.
22. Clerk-Treasurer Ruge stated that the AbbyColby Crossing Chamber of Commerce membership dues are due at this time. Motion was made by Trustee Schauer, seconded by Trustee Kussrow to pay dues of \$125 for 2015 membership. Motion carried 6-0.
23. President Rau stated that based on recent discussion among local fire department the Village has been asked to appoint to representatives to a committee that would discuss pros and cons of consolidating local departments. Trustee Schauer and Trustee Koncel are members of the Dorchester/Abbotsford EMS so they could be considered impartial, and since Trustee Seubert's business is a part of a neighboring township, he also could potentially have a conflict. President Rau suggested Trustee Kussrow and himself serve as the representatives at this time. Motion was made by Trustee Koncel, Seconded by Trustee Schauer to approve President Rau's appointments of himself and Trustee Kussrow to the Area Fire Department Consolidation Committee. Motion carried 6-0.
24. Clerk-Treasurer Ruge stated that the village was recently served with papers regarding an incident that allegedly occurred on Village property back in October. These papers are simply a Notice of Circumstances Giving Rise to Claim for Damages, and not an actual claim for damages. The papers were forwarded on to the Village's liability insurance carrier, but the claims adjuster stated that since no actual claim has been filed, these documents will simply be put in the file until said claim is actually filed. There is nothing that the Village needs to do at this point.
25. Clerk-Treasurer Ruge stated that planning for flower baskets in the village has already begun. Frenchtown Greenhouse of Withee has stated that the cost will be the same as last year, approximately \$520. Letters are

to be sent to every business within the village for possible donations. Motion was made by Trustee Kussrow, seconded by Trustee Schwoch to order the hanging baskets and solicit donations to offset some of the cost. Motion carried 6-0.

26. President Rau wanted to acknowledge and say "Thank You" to the Midnight Riders Snowmobile Club for their donation of 12 tables to Memorial Hall again this year.
27. President Rau wanted to acknowledge and congratulation Meyer Manufacturing for being named the Abby/Colby Crossing Chamber of Commerce 'Business of the Year' for 2014.
28. Clerk-Treasurer Ruge stated there are 2 utility accounts that could potentially be written off as uncollectable. After discussion with the Board, it was determined that Acct No. 15301 could still be pursued, but based on history in Acct No. 280 there is no way of locating the individual. The account was closed in March of 2013, and the forwarding address provided is not a valid address. It was from a resident in the trailer court and a deposit was not collected on the account. Clerk-Treasurer Ruge stated that she will look into if the Village has an Ordinance or Resolution which states who we can or cannot collect deposits from. Motion was made by Trustee Koncel, seconded by Trustee Schwoch to deem Acct. No. 280 as uncollectable and write it off in 2015. The amount to be written off is \$784.87. Motion carried 6-0.
29. Next regular Board Meeting will be held on Wednesday, March 4, 2015, at 7:00pm.
30. Motion was made by Trustee Schauer, seconded by Trustee Koncel to adjourn meeting. Motion carried 6-0. Meeting was adjourned at 8:58pm.

Brooke Ruge, Clerk-Treasurer