

Community Announcements

- Please remember that ALL DOGS living within the Village must be registered.
- Mark your calendars! The Fire Dept./EMS Fundraiser will take place on Saturday, March 21.
- REMINDER: Parking on Village streets is prohibited between 2am-7am until APRIL 15.
- SPRING ELECTION will be on Tuesday, April 7, 2015. Polls will be open from 7 am – 8 pm.

Village of Dorchester Finance Committee Meeting

Date: MARCH 4, 2015 (Wednesday) 6:30 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Chairperson Dunlap at 6:35 pm.
2. Present were Chairperson Dunlap, Trustee Koncel, and Trustee Schauer.
3. After discussion and review, a motion was made by Trustee Schauer, seconded by Trustee Koncel to approve the bills and vouchers from February 2015. Motion carried 3-0.
4. Motion was made by Trustee Schauer, seconded by Chairperson Dunlap to adjourn meeting. Motion carried 3-0. Meeting was adjourned at 6:50 pm.

Brooke Ruge, Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

DATE: MARCH 4, 2015 (Wednesday) 7:00 pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 7:00 pm.
2. The Pledge of Allegiance was said.
3. Roll call was taken, with the following trustees in attendance: President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Schwoch, and Trustee Koncel. Also present were Clerk-Treasurer Ruge, Dean Faude – PW, Rick Golz – Water/Sewer, Attorney Bonnie Wachsmuth, Brian Wegter, TP Printing, and other members of the public.
4. John Staab thanked Trustee Kussrow, and the rest of the Board for listing to the public about the proposed ATV/UTV ordinance changes. His understanding is that it could be amended again if trails to neighboring townships ever became available.
5. After reviewing, a motion was made by Trustee Schwoch, seconded by Trustee Schauer to approve the minutes from the February 11, 2015, meeting. Motion carried 7-0.
6. After reviewing, a motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve the February 2015 audit report. Motion carried 7-0. The March 2015 audit report was included in packets.
7. Dean Faude – PW Supervisor stated that everything is going good. The new payloader had arrived, but while testing things out, it blew an hydraulic hose. After looking it over, it did not appear hoses were replaced before delivery to the Village. After discussions with Miller-Bradford, the Abbotsford service shop was going to replace hoses at no charge to us.

8. Rick Golz – Water/Sewer Manager stated everything seems to be working well. There is a generator at the water treatment plant that has not been inspected for many years. It is currently tested by the Public Works employees, but should be inspected for full operating purposes. Rick will provide quotes to Clerk-Treasurer Ruge to be included in next month's meeting.
9. Chief Gary Leichtman did not have anything to report.
10. Carol Staab – Police Committee Chairperson stated that she has looked into purchasing a dash camera for the squad car, however, the used one available from the Abbotsford/Dorchester EMS is no longer being made. It has also not been in use for at least 4 years. She worries that if something were to go wrong, the company would not service it anymore. She also stated that new cameras could be purchased for around the same price as the used one that was looked at. The Police Committee will look into further options for a camera.
11. Carol Staab – Police Committee Chairperson stated that the Dorchester Community Foundation had made a donation in 2013 for the purchase of a defibrillator (AED) for the Police Department. This purchase was never made and after looking determined that a refurbished one would be best. The difference in cost is about \$500 and you still have to purchase additional pads. Motion was made by Trustee Koncel, seconded by Trustee Schauer to purchase a refurbished defibrillator for a price of approximately \$1,300. Motion carried 7-0.
12. Trustee Kussrow stated that fine amounts had been added to Ordinance 202: Regulating Heavy Traffic Routes. Discussion took place on whether a jake-brake clause should be added and Attorney Wachsmuth stated it could go into this ordinance or could be listed in a separate ordinance, but she does not know if the Village currently has an ordinance specific to this type of braking. Further discussion with members of the public on what roads are included in the route was held. Motion was made by Trustee Koncel, seconded by Trustee Schauer to approve Ordinance 202: Regulating Heavy Traffic Routes with attached map of route. Motion carried 7-0. Ordinance will be in affect after publishing, and copies of the complete ordinance along with maps will be available at the clerk-treasurer's office on Washington Ave.
13. Trustee Kussrow stated that after meeting with members of the community during the last Public Works Committee meeting, a decision was made that right now is not the time to open all roads within the Village up to ATV/UTV's to ride on. Attorney Wachsmuth mentioned some concerns about the wording in this ordinance as it relates to who can enforce it and the penalties for violating it. Clerk-Treasurer Ruge will make additional changes and have it ready for the April meeting.
14. Clerk-Treasurer Ruge stated that there are a few concerns to be addressed in the new alcohol ordinance, but asked that all Board members take a copy of the draft home and provide her with any questions they may have. She will work with Attorney Wachsmuth to fix any typos and make corrections as needed so that this may be ready to finalize at the April meeting.
15. Terry Recore addressed the Board about his concerns on why the Village was trying to intrude on the clean-up of his property at 127 S. Front Street. He also stated that the proposed contract provided to him by Steen Construction, would be decreasing because the fill is being provided by a third party. He would also like the Board to consider allowing him to put steel siding on the remaining part of building still standing, along with a new roof.
16. President Rau stated that previous motions from 2013 minutes indicated that no portion of the building at 127 S. Front Street should remain standing. He asked Attorney Wachsmuth for guidance on what needs to be done in order for the Village to clean up this property and bill the property owner. She stated that all of the correct steps have already been made and that they just need to continue moving forward by getting a quote for clean-up and discuss if that is a cost the Village wants to expend at this time. After further discussion on how long this has been going on, a motion was made by President Rau to have the village move

forward with the clean-up and restoration of the property at 127 S. Front Street after March 30, 2015, by Steen Construction for no more than \$10,700 per the proposal received. Motion was seconded by Trustee Koncel. Motion carried 7-0.

17. President Rau stated that a meeting was held on February 17, 2015, to discuss preliminary plans on consolidating the Dorchester, Colby, and Abbotsford fire departments. The next meeting will be held on April 14, 2015. At this time retired fire chief John Neihart will make his suggestion on what the next steps will be going forward. Motion was made by Trustee Kussrow, seconded by Trustee Schauer to continue pursuing the consolidation at this time. Motion carried 7-0.
18. President Rau stated that Tappers, LLC has not yet committed to renewing the lease that they have for the Memorial Hall. Discussion was held on whether or not it would be beneficial to put an ad in the local paper for a new renter. President Rau stated that the last few years, the ads in the papers have not warranted any inquiries. Based on estimates of costs and an approximate number of people that used Memorial Hall during the past year for non-profit events, the Village spent about \$2 per person to keep the hall open. Motion was made by Trustee Schwoch, seconded by Trustee Koncel to have Clerk-Treasurer Ruge place an ad in the paper in two weeks if the current lease is not renewed. Motion carried 7-0.
19. Clerk-Treasurer Ruge stated that dues for continued membership in Clark County Economic Development Corporation (CCEDC) are the same as last year at a cost of \$1.50 per resident. A motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve the membership dues to CCEDC at a cost of \$1,330.50 for 2015. Motion carried 7-0.
20. Insurance renewal quote from Westland Insurance has an increase of \$841 from last year's policy. Motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the insurance policy from Westland Insurance through the League of Wisconsin Municipalities Insurance for an annual premium of \$23,548. Motion carried 7-0.
21. Insurance renewal quote for property insurance was received from the Local Government Property Insurance Fund (LGPIF). The increase from last year is \$6 for the annual policy. Motion was made by Trustee Koncel, seconded by Trustee Schwoch to approve the property insurance quote of \$11,143 through the LGPIF. Motion carried 7-0.
22. Clerk-Treasurer Ruge stated there is a conference being held in Waukesha at the end of April that would benefit her training. Motion was made by Trustee Dunlap, seconded by Trustee Seubert to send Clerk-Treasurer Ruge to the Municipal Treasurers Association of Wisconsin annual spring conference at a cost of \$170 plus lodging and meals on April 22, 23, and 24, 2015. Motion carried 7-0.
23. Next regular Board meeting will be held on April 1, 2015, at 7:00 pm at the Clerk-Treasurer's office.
24. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss hiring of part-time police officer.**
25. Motion was made by Trustee Koncel, seconded by Trustee Schauer to invite Chief Leichtman, Clerk-Treasurer Ruge, Carol Staab, and Consuelo Maldonado-Rodriguez into Closed Session. Motion carried 7-0.
26. Motion was made by Trustee Koncel, seconded by Trustee Schauer to go into Closed Session. Motion carried 7-0.
27. Present for Closed Session were President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Schwoch, Trustee Koncel, Clerk-Treasurer Ruge, Chief Leichtman, Carol Staab, and Consuelo Maldonado-Rodriguez.

CLOSED SESSION.

28. After reconvening to open session, President Rau announced that the Board has approved the hiring of Consuelo Maldonado-Rodriguez as a part-time police officer for the Dorchester Police Department.
29. Motion was made by Trustee Schauer, seconded by Trustee Koncel to adjourn meeting. Motion carried 7-0. Meeting was adjourned at 10:02 pm.

Brooke Ruge, Clerk-Treasurer