

Community Announcements

- Special Easter Story Hour at Dorchester Public Library on Saturday, April 4 at 9am; egg hunt to follow!
- SPRING ELECTION will be on Tuesday, April 7, 2015. Polls will be open from 7am – 8pm.
- Reserve your spot in the Dorchester Community Gardens. Call 715-654-5819.
- Dorchester Community Emergency Services auction is on April 18. For more info, call 715-654-6200.

Village of Dorchester Finance Committee Meeting

Date: APRIL 1, 2015 (Wednesday) 6:30 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Chairperson Dunlap called the meeting to order at 6:36pm.
2. Present were Chairperson Dunlap, Trustee Schauer, Trustee Koncel, and Clerk-Treasure Ruge.
3. After reviewing, motion was made by Trustee Koncel, seconded by Trustee Schauer to approve the bills and vouchers from March 2015. Motion carried 3-0.
4. Motion was made by Trustee Schauer, seconded by Chairperson Dunlap to adjourn meeting. Motion carried 3-0. Meeting was adjourned at 6:46pm.

Brooke Ruge, Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

DATE: APRIL 1, 2015 (Wednesday) 7:00 pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by President Rau at 7:00pm
2. The Pledge of Allegiance was said.
3. Present were President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Schwoch, and Trustee Koncel. Also in attendance were Dean Faude, PW Supervisor; Rick Golz, Water/Sewer Manager; Kevin O'Brien, TP Printing; other members of the public.
4. Terry Recore spoke to address multiple concerns. He expressed concerns about Board Members talking about things in public, items allegedly being stolen in town, cars speeding on Center Ave and S 2nd Street, bottle rockets being heard in the middle of the night, beer cans and bottles around the hall, property at 127 S Front Street being discussed at a Neighborhood Watch Meeting, Board Members being rude, and the need for a walk-way along Center Avenue all the way down to the corner of Hwy 13. President Rau stated that the Board cannot really respond to his inquiries but assured him that he would discuss some of those items with Chief Leichtman further.
5. After reviewing, a motion was made by Trustee Schwoch, seconded by Trustee Koncel to approve the minutes from the March 4, 2015, Board Meeting. Motion carried 7-0.
6. After reviewing, a motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve the March 2015 Audit Report. Motion carried 7-0. The April 2015 Audit Report was provided to all Board Members.
7. Dean Faude, PW Supervisor, stated they have been busy patching holes and sweeping streets. Sidewalk repairs will need to be looked at in the near future with specific areas on S 2nd Street, W Center Ave needing

- replacement. There was also concern from the Library Board about a section leading up to the library that should be fixed. He will try to get quotes for the next meeting. Trustee Kussrow asked if the crushed rock that was put down last year held up through the winter, and Dean stated that it seems to be holding up well.
8. Quotes were obtained from 2 local companies for the installation of a culvert and driveway along W Center Avenue to gain access to land owned by the Village. After further discussion on cleaning the ditches of the property, and road right-of-way, a motion was made by Trustee Schwoch, seconded by Trustee Koncel to approve the proposal from Steen Construction for \$6,200 for the installation of a culvert and driveway. Motion carried 7-0.
 9. Jeff Meyer, Meyer Building, was on hand to discuss a storm sewer issue with the Board. He stated that Meyer Building had purchased property at 406 W Center Avenue with the intent to tear the house down and build an office for the business. He had talked to Dean Faude, PW Supervisor, about the storm water that backs up along their property whenever a heavy rain occurs. After further discussion on what could be done to rectify the problem, Jeff said he would work with Dean and a local contractor to come up with some bid proposals to bring before the Board. At that time the Board could make a determination on who would be required to pay for the cost of the project.
 10. Rick Golz, Water/Sewer Manager, stated that the wastewater permit is still being written, but should be completed soon. DNR recently conducted a sanitary survey of the water department. Rick also stated that there are a few manholes that should be replaced, and he will try to get a quote for a future meeting.
 11. The generator located at the water treatment plant has never been inspected since it was originally installed. A quote for routine checking was obtained from Cummins NPower out of Weston. A motion was made by Trustee Schwoch, seconded by Trustee Kussrow to approve Cummins NPower to come test the generator for an estimated cost of \$668.44. Motion carried 7-0.
 12. Chief Gary Leichtman stated that the digital interview room has recently lost audio capabilities, but the vendor is coming this week to look into the problem. The part-time officer that was hired has a few more pre-employment things to take care of before she can begin work. He hopes to start her by mid-April. The Police Committee is also looking into replacing the radar system in the squad.
 13. Clerk-Treasurer Ruge stated that all recommendations from Attorney Wachsmuth were made to Amended Ordinance 155, regulating off-highway vehicle operation. Motion was made by Trustee Schauer, seconded by Trustee Kussrow to approve Amended Ordinance 155, regulating off-highway vehicle operation. Motion carried 7-0. Ordinance will be published, and will be available for viewing at the Clerk-Treasurer's office.
 14. Ordinance 203: An Ordinance Repealing Prior Ordinance #146, 153, and 186, and Re-creating an Ordinance Regarding Fermented Malt Beverages, Intoxicating Liquor and Licensing was tabled last month due to some typos and to allow the Board Members the opportunity to review it due to the length. After further review, a motion was made Trustee Schauer, seconded by Trustee Seubert to approve Ordinance 203. Motion carried 7-0. Ordinance will be published, and will be available for viewing at the Clerk-Treasurer's office.
 15. President Rau stated that in the past a "Bike Rodeo" was held after school concluded for local kids. He would like a date set so that it could be put in the newsletter that is being mailed this week. Trustee Koncel stated she would let Clerk-Treasurer Ruge know the date by the end of the week if possible.
 16. Carol Staab, Police Committee Chairperson, stated that they had a meeting earlier in the week. They discussed multiple options for getting equipment for the part-time officer. The committee recommended that the Police Department purchase a gun, duty belt, one (1) uniform, and a vest with the condition that the employee will pay the department back as she is able. The agreement should be in writing before any purchase is made. Also, she updated the Board on the AED, which has arrived and is in Chief Leichtman's

possession. Motion was made by Trustee Kussrow, seconded by Trustee Koncel to approve the recommendations made by the Police Committee. Motion carried 7-03.

17. Carol Staab was here representing the Dorchester Fire/EMS. She stated they moved up the consignment auction date this year hoping to have a better turn out. It will be held on Saturday, April 18, 2015. They would like to have permission to close off a portion of East 1st Avenue as they did last year. They will not be using the field behind the fire hall because it will be too soft to park equipment on. Motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the closing of a portion of East 1st Avenue on Saturday, April 18, 2015, for the Dorchester Fire/EMS consignment auction. Motion carried 7-0.
18. Contract for the 2014 financial audit was received from Larry Soyk, CPA. Cost has increased by \$250 from previous year; however, additional work being done by him has decreased with the new staff in the Clerk-Treasurer's office. Motion was made by Trustee Schauer, seconded by Trustee Seubert to approve the 2014 financial audit contract with Larry Soyk, CPA for \$5,250 plus additional work at a cost of \$65/hour. Motion carried 7-0.
19. President Rau stated there are multiple events for the upcoming Dorchester Days that are in need of volunteers. The committee is doing a peddle pull event for kids, and also trying to organize a balloon release but need additional people to help. They are also still looking for individuals to help organize the parade on Sunday afternoon. Chief Leichtman mentioned concerns about tractors coming into town for the pulls on Sunday during the parade and President Rau stated they will again send information to the pullers about alternate routes into town during that time period. None of the Board Members expressed any interest in volunteering to help with these events at this time.
20. President Rau stated there have been some inquiries in the past few years about how the Village hires summer help. This year he would like to advertise for positions to see if they can be filled for a decreased rate as compared to in the past. Anyone who worked as a seasonal employee in the past is welcome to reapply for that position this year. Clerk-Treasurer Ruge stated that a draft advertisement was included for the Board to look at, along with an application that will be used. Motion was made by Trustee Kussrow, seconded by Trustee Schauer to approve the placing of the advertisement in the local paper. Motion carried 7-0.
21. President Rau asked what was being done with the old plow truck. The Public Works Committee had recently looked into the scrap value, but could benefit from selling it also. A motion was made by Trustee Schauer, seconded by Trustee Seubert to place an advertisement in the paper for bids with the clause that the Village may accept or reject all bids received. Motion carried 7-0.
22. President Rau asked the Board to consider charging a security deposit to various clubs that use Memorial Hall once a year for no charge. These groups are asked to clean up after their events but routinely leave food or drinks on the floor. The deposit would be used to pay for cleaning services if not cleaned properly. Trustee Koncel voiced concerns about small groups being able to afford the deposit, but was assured all groups who have used the hall could come up with the small amount. A motion was made by Trustee Koncel, seconded by Trustee Seubert to require a security deposit of \$100.00 from all clubs that use Memorial Hall rent free. Motion carried 6-1 with Trustee Schwoch opposed.
23. Jenny Halopka introduced herself to the Board. She is going to be buying Tappers, LLC, and would like to become the new tenant at Memorial Hall. She will be graduating in May from UW-Eau Claire and has a full-time job already lined up. Trustee Koncel questioned if she was going to be considering bringing a full menu back at any point. Jenny stated that she would like to bring back at least a Friday fish fry, but one of the problems is finding quality employees to help. She also expressed concerns with having to become certified and Trustee Kussrow informed her that FoodServ is now available online.

24. The Memorial Hall lease was updated to include a security deposit due no later than July 1, 2015. Trustee Koncel questioned if the lease had a clause about cleaning up after an event, and Clerk-Treasurer Ruge noted the section for her to read it. Motion was made by Trustee Kussrow, seconded by Trustee Schwoch to approve the new tenant, Jenny Halopka, on the Memorial Hall lease for the period of May 1, 2015, through April 30, 2016. Motion carried 7-0.
25. Clerk-Treasurer Ruge stated that at the request of some customers, and to keep the cash flow moving in the office, they are trying to get water bills printed and in the hands of the customers earlier. The plan is to have bills printed within the first week of the month following the readings, and have them due by the 5th of the following month. This would still allow for a minimum 20-25 day period before they are due, but could help get more disconnect notices out during the months no bills are printed.
26. Clerk-Treasurer Ruge stated that her office received multiple complaints about the village wide garage sales being held the same weekend as Dorchester Days the past few years. Since Dorchester Days is fairly late this year, and school is done the first week, it was recommended they hold the garage sales the weekend before Dorchester Days. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to hold the annual village wide garage sales on from Thursday, June 11, 2015, through Saturday, June 13, 2015. Motion carried 7-0.
27. President Rau stated that there will be an organizational meeting on Tuesday, April 21, 2015, at 7:00pm to swear in new Board Members. A motion was made by Trustee Schauer, seconded by Trustee Koncel to hold a special Board Meeting on Tuesday, April 21, 2015, at 7:30pm, or immediately following the organizational meeting. Motion carried 7-0.
28. Motion was made by Trustee Koncel, seconded by Trustee Schauer to adjourn meeting. Motion carried 7-0. Meeting was adjourned at 8:40pm.

Brooke Ruge, Clerk-Treasurer