

## Community Announcements

- Reserve your spot in the Dorchester Community Gardens – space is limited!! Call 715-654-5819.
- Village Wide Garage sales – June 11, 12, 13, 2015 – sign up in Clerk’s office to be on map.
- Bike Safety Rodeo to be held behind Clerk’s office on June 15, 2015, from 4-6pm.
- Help is still needed for Dorchester Days. Please contact Clerk’s office if interested.

## Village of Dorchester Finance Committee Meeting

**Date: May 6, 2015 (Wednesday) 6:30 pm**

**Clerk’s Office 228 W. Washington Ave, Dorchester WI**

### Minutes:

1. Meeting was called to order by Chairperson Schauer at 6:34 pm.
2. In attendance were the following: Chairperson Schauer, Trustee Derrico, Trustee Cook, and Clerk-Treasurer Ruge.
3. After reviewing, a motion was made by Trustee Derrico, seconded by Trustee Cook to approve the bills and vouchers for April 2015. Motion carried 3-0.
4. Motion was made by Trustee Derrico, seconded by Trustee Cook to adjourn. Motion carried 3-0. Meeting was adjourned at 6:44 pm.

Brooke Ruge, Clerk-Treasurer

## VILLAGE OF DORCHESTER BOARD MEETING

**DATE: Wednesday, May 6, 2015, 7:00 pm Clerk’s Office, 228 W. Washington Ave, Dorchester WI**

### Minutes:

1. The meeting was called to order by President Rau at 7:00 pm.
2. The Pledge of Allegiance was said.
3. Roll Call was taken with the following in attendance: President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico, Trustee Schwoch, Clerk-Treasurer Ruge, PW Supervisor Dean Faude, Water/Sewer Manager Rick Golz, Police Chief Gary Leichtman, Kevin O’Brien-TP Printing, and other community members.
4. Resident Terry Recore expressed multiple concerns within the village. He spoke about uncut grass on South Second Street with mice around, a black dog running loose in the North part of the village, trucks speeding down Center Avenue, would like to be put on the next agenda for discussing opening an ice cream shop in town, and trucks still traveling on West 2<sup>nd</sup> Avenue.
5. After reviewing, a motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve minutes of the April 1 & April 21, 2015, Board meetings, & April 21, 2015, Organizational meeting. Motion carried 7-0.
6. The April 2015 Audit Report was reviewed. A motion was made by Trustee Schauer, seconded by Trustee Underwood to approve the report. Motion carried 7-0. The May 2015 Audit Report was distributed.
7. Anita Delwiche – concerns about truck route. Anita was not in attendance so this item will be discussed at a future meeting.
8. No discussion took place on Ordinance 202. This will be tabled until a future meeting.

9. Dean Faude, PW Supervisor, stated that the bridge that was broken on S. Linden Street has been repaired. Some landscaping was completed on Sunrise Avenue after utility lines were installed, and they have been working on patching holes throughout the Village. Trustee Cook stated he would like to see a side barrier put on the bridge to ensure someone does not walk down into the ditch after dark.
10. Chip sealing within the Village has not been done for approximately 8 years. The Public Works department obtained quotes from Scott Construction and Fahrner Asphalt Sealers for chip sealing. After discussion on how much money is available in the current budget, Dean stated he would recommend spending about \$20,000 to perform this work before the winter. Motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve paying Scott Construction up to \$22,500 for chip sealing and prep work during the summer of 2015. Motion carried 7-0.
11. Prices were obtained from Lakes Asphalt Maintenance and Fahrner Asphalt Sealers for crack sealing throughout the Village. Dean Faude stated that crack sealing was not performed last year because of scheduling constraints with the contractors. Discussion was held on how much money was in the budget for this project in 2015. After further discussion, a motion was made by Trustee Cook, seconded by Trustee Schauer to pay Lakes Asphalt Maintenance not more than \$7,000 total for crack sealing on various streets within the Village. Motion carried 7-0.
12. Dean Faude stated that a section of sidewalk in front of the library and the Catholic Church on Center Avenue need to be replaced after the winter, along with a stretch on 3<sup>rd</sup> Street. Motion was made by Trustee Schwoch, seconded by Trustee Schauer to spend up to \$5,000 on excavating and replacing various sidewalks through Kevin Boyer Concrete LLC. Motion carried 7-0.
13. A Village resident contacted the Clerk's office recently about wanting to submit a bid for painting curbs instead of having summer help paint them by hand as was done in past years. The proposal received was for an estimated amount of lineal feet, and after much discussion, it was decided that a more accurate account of the lineal feet needed to be estimated so that the quote can be more accurate. Dean Faude will contact the company with more details for a future meeting.
14. Rick Golz, water/sewer manager, stated there is some warranty work that needs to be performed on a surge protector that will be covered, but the Village would have to pay the labor costs. The sampler has been acting up in the past few weeks; he will try to make it through May, but will send it in at the beginning of June to see if the motor or head will need to be replaced. He should have an idea of cost for replacement or repair at a future meeting.
15. President Rau, Dean Faude, and Jeff Meyer all met with Todd Trader from MSA about the storm water drainage off of the Meyer Builders property. Todd said that a 24" pipe would take care of the problem most of the time, however, when heavy rains fall it will almost always back up. Jeff stated that they would like to fix the drainage and have access by next spring. After further discussion, it was determined that more options should be looked at and the Public Works & Buildings Committee will schedule a meeting to go over them to bring a recommendation to the board for the 2016 Budget.
16. Rick Golz stated that there were no manholes replaced in 2014 and he obtained a quote to replace 5 different manholes for this year. It was determined that none were in any worse shape than any other, but because of budget constraints only 4 of the 5 could be replaced. Motion was made by Trustee Schauer, seconded by Trustee Cook to approve Infrastructure Technologies, Inc. to rebuild and replace 4 manholes along W Center Ave for a cost of \$12,140. Motion carried 7-0.

17. A new meter is needed at Well # 3, and Rick Golz obtained a quote from HD Supply Waterworks for a replacement. This item was budgeted for in the Sewer Utilities budget for 2015. A motion was made by Trustee Schauer, seconded by Trustee Underwood to approve the purchase of a MAG 4" meter from HD Supply Waterworks for a cost of \$3,060. Motion carried 7-0.
18. Chief Gary Leichtman stated he had sent out a letter about junk property stored within the Village. The vehicles/junk being stored on the property does not belong to property owner, and after contacting the owner was told to go ahead and remove based on Ordinance 192. He will begin having vehicles towed as soon as arrangements can be made.
19. Concerns were brought up about multiple properties in town that are currently in violation of Ordinance 192: Regulating the Keeping, Storing, and Placing of Junk. Chief Leichtman stated he would send out notices to other property owners in town to remind them of the ordinance. There was a property on W. Washington Avenue that was discussed and various Trustees stated they would like to know more about any agreement made with property owner about exempting that owner from the ordinance. President Rau stated he would discuss with previous President Richard Hunsader regarding any such agreement. No further action was taken at this time.
20. President Rau stated that he had PW Supervisor Dean Faude, and Clerk-Treasurer Ruge review the applications that were received for the part-time summer positions. Clerk-Treasurer Ruge stated she had made phone calls to multiple applicants to discuss job duties and interest levels. Based on her recommendations, a motion was made by Trustee Schwoch, seconded by Trustee Derrico to hire Brooklyn Gunderson, Sara Lageman, and Brett Schauer for \$8/hour each to assist with the summer rec program, mowing, and various other projects as needed. Motion carried 6-0 with Trustee Schauer abstaining.
21. President Rau made the following recommendations for committees:
  - a. Planning Commission to consist of Commissioner Dan Krause, Wayne Rau, Kurt Schwoch, Dennis Bach, Dale Meyer, Darin Kussrow and Rick Golz
  - b. Police Committee to consist of Commissioner Carol Staab, Eddie Underwood and Connie Decker
  - c. Library Board to consist of President Sheila Steinmetz, Kathy Cook, Rita Motte, Yvonne Pawlowicz and Julie Bach
  - d. Board of Review consists of all current Board Members and the Clerk-TreasurerMotion was made by Trustee Schauer, seconded by Trustee Underwood to approve recommendations as made by President Rau. Motion carried 7-0.
22. Clerk-Treasurer Ruge stated that Jenny Halopka, dba Tappers Bar LLC, has applied for a Class "B" combo License for the time period of May 7, 2015 through June 30, 2015. Nothing was found in a background check that would disqualify her from obtaining this license. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to approve Jenny Halopka, dba Tappers Barr LLC, to obtain a Class "B" Combo License for said time period. Motion carried 7-0.
23. Multiple applications for Operator's Licenses were received by the Clerk's office. Nothing was found in background checks to disqualify any from obtaining an operator's license within the Village. Motion was made by Trustee Schauer, seconded by Trustee Underwood to approve the following people for operator's licenses for the period of July 1, 2016, through June 30, 2016. Motion carried 6-0 with President Rau abstaining.
  - a. Kenneth Geiger
  - b. LaTisha Penney

- c. Donna Mae Smazal
- d. Teresa Karl
- e. Marcella Holik
- f. Benjamin Blasel
- g. Tayler Viegut
- h. Stephanie Brecke
- i. Jenny Halopka
- j. Brody Halopka
- k. Kathleen Reynolds
- l. Dennis Reynolds
- m. Wayne Rau
- n. Jo Ann Gebert
- o. Becky Lynn Beilke
- p. Mary Kay Londre
- q. Sandra Aguilera

24. Next regular Board Meeting is scheduled for June 3, 2015, in the Clerk's Office at 7:00 pm.

25. Motion was made by Trustee Schauer, seconded by Trustee Schwoch to adjourn meeting. Motion carried 7-0. Meeting was adjourned at 8:44 pm.

Brooke Ruge, Clerk-Treasurer