

Village of Dorchester Finance Committee Meeting

Date: May 3, 2017 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting called to order at 6:48pm.
2. Committee members present: Trustee Derrico & Trustee Edblom. Trustee Schauer was absent.
3. A motion was made by Trustee Derrico, seconded by Trustee Edblom, to approve the bills and vouchers for April, 2017. Motion carried, 2-0.
4. A motion was made by Trustee Derrico, seconded by Trustee Edblom, to adjourn. Motion carried, 2-0. Meeting adjourned at 6:56pm.

Terri Wiersma, Deputy Clerk-Treasurer

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, May 3, 2017 7:00pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting called to order at 7:00pm.
2. The Pledge of Allegiance was said.
3. The following Board members were present: President Rau, Trustee Underwood, Trustee Edblom, Trustee Seubert, Trustee Derrico, and Trustee Schwoch. Trustee Schauer was absent. Also present: Clerk-Treasurer Brooke Ruge, Rick Golz, Dean Faude, Gary Leichtman, Consuelo Maldonado, Kevin O'Brien from T/P Printing, Eric Klemetson, Pam Leichtman, Terry Recore, Dan & Cindy Dahl, Darrell Steen, and Todd Trader from MSA. Carol Staab showed up later in the meeting.
4. There was no Public Input.
5. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes from the April 5 and April 18, 2017, Board meetings, and the April 18, 2017 Organizational meeting. Motion carried, 6-0.
6. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the April, 2017 Audit Report. Motion carried, 6-0. The May, 2017 Audit Report was distributed.
7. Cindy Dahl, caregiver of resident Terry Recore, gave an update on the property clean-up at 128 S. 2nd Street. She reported that the old porch roof has been torn off and is being replaced. The clean-up is moving forward, but it has been too muddy lately to pull the vehicles and campers out.
8. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to table any action on determining a citation fee for the property owner at 128 S. 2nd Street until the June 7, 2017, Board meeting.
9. The Board decided to wait to discuss possible action on paving options for Willow Ct, Prospect St, and Marsh Ave. until later in the meeting.
10. Chief Gary Leichtman gave his monthly report, stating that his computer had crashed and could not be fixed. He got a new computer and did not lose any documents. With Dorchester Days coming up, Chief Leichtman will talk to the county about providing extra patrols, but will not pay to have additional officers on duty. He also informed the Board that Tappers had outside bar lights on after 3am this past weekend, and he could not determine if they were closed or still open. Leichtman also addressed comments that appeared in the local paper from the Police Committee member Carol Staab,

regarding domestic violence spiking on Sundays. He stated that Dorchester averages only 2 domestic violence incidences a year, plus OWIs and disorderly conducts, most of which happen in the early morning hours on Sundays, with 318 incidents that resulted in 275 reports made in 2016.

9. This item was revisited upon the arrival of Darrell Steen. After extensive discussion on the additional cost of adding curb & gutter, a motion was made by President Rau, seconded by Trustee Derrico, to place an ad requesting bids for the blacktopping of Willow Court, Prospect Street, and Marsh Avenue – with 3-inch blacktop, grading specifications, drainage needs, storm sewers and any additional needs. The Public Works department will work with Todd Trader from MSA to insure that the ad and specifications are written correctly, with all work to be completed no later than October 15, 2017. Bids will be due and opened on June 23, 2017, at 9:00am.
11. The water/sewer monthly update was given by Rick Golz. He reported that with the way our wastewater permit is written, the DNR have been watching regulations closer now than in the past. There will be no affluent in June. There was too much I&I this year because of the wet weather.
12. The public works monthly update was given by Dean Faude. SD Ellenbecker has most of the curbs done. The park has been opened. The County hopes to pave Business County Road A in the next month or so. Curb painting will be done by part-time summer help this year since the paint machine is up and running.
13. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to approve the purchase of gas powered cut-off saw from Werner Sale & Service for a cost of \$1040.00. Motion carried, 6-0.
14. Todd Trader from MSA Professionals gave an update on projects, which can be seen in the Clerk's office. All permits have been received for upcoming projects.
15. A motion was made by Trustee Edblom, seconded by Trustee Derrico, to approve the removal of the sanitary sewer requirement on 1st Ave. between 2nd & 3rd Street. Motion carried, 6-0.
16. Discussion on lighting conduit related to street project has been tabled until MSA can provide a cost estimate.
17. After discussion on options for rehab of W. 3rd Avenue, between S. 4th Street and S. 6th Street, the topic was tabled until estimates are received for more areas of the Village. Todd Trader does not recommend adding this to the current project; the base on 3rd Avenue seems to be fine, and it could be pulverized and regraded.
18. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to approve Resolution 295: Authorizing a Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund. Motion carried, 6-0.
19. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to approve Resolution 296: Declaring Official Intent to Reimburse Expenditures. Motion carried, 6-0.
20. Action on the purchase of doors for Memorial Hall has been tabled until the Committee can meet and review additional quotes. The clerk's office will work on obtaining additional quotes to compare.
21. A motion was made by Trustee Schwoch, seconded by Trustee Underwood, to approve Resolution 297: Authorizing the Village Board to Borrow Funds from Advantage Community Bank to Finance the Purchase of a Bobcat Compact Excavator. Motion carried, 6-0.
22. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the following Liquor License applications for July 1, 2017 – June 30, 2018:

- a. Jenny Halopka, d.b.a. Tappers Bar LLC
- b. Heartland Co-Op; agent: Sandy Aguilera
- c. Dorchester Park Corporation; agent: Gene Peissig
- d. Pamela Geiger, d.b.a. Boozer's Bar & Grill
- e. Thomas Wempner, d.b.a. Point-O-Eight
- f. Melvin Mohan, d.b.a. Fuzzy's Tavern

Motion carried, 6-0.

23. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to issue a Temporary "Class B" Retailer's License to the WI State Championship Tractor Pull, Inc. for June 16-18, 2017. Motion carried, 5-0, with President Rau abstaining.
24. A motion was made by Trustee Derrico, seconded by Trustee Underwood, to approve the following Cigarette & Tobacco Retail License applications:
 - a. Thomas Wempner, d.b.a. Point-O-Eight
 - b. Heartland Co-Op, Agent: Sandy Aguilera

Motion carried, 6-0.

25. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the following Operator's License applications for July 1, 2017 – June 30, 2018:
 - a. Kenneth Geiger
 - b. Benjamin Blasel
 - c. Stephanie Brecke
 - d. Jenny Halopka
 - e. Ronald Robida
 - f. Wayne Rau
 - g. Kathleen Reynolds
 - h. Dennis Reynolds
 - i. Sandra Aguilera
 - j. LaTisha Penney
 - k. Theresa Geiger
 - l. Alissa Irizarry
 - m. Tessa Jorgensen
 - n. Tania Lynn Danen
 - o. Robert Stanke
 - p. Carol Duvall

Motion carried, 5-0, with President Rau abstaining.

26. The following recommendations from Police Committee were made: keep the Village police department intact; rework the schedule of both officers and have them utilize a time clock to keep track of hours and schedules.
27. A motion was made by Trustee Schwoch, seconded by Trustee Edblom, to accept the Police Committee recommendations, including the reworking of hours and the utilization of a time clock. Motion carried,

- 6-0. A second motion, by Trustee Schwoch, seconded by Trustee Derrico, to keep the Village police department was also carried, 6-0.
28. A motion was made by Trustee Derrico, Seconded by Trustee Underwood, to have CRS provide drug testing policies for all Village Employees, at a cost of \$200. Motion carried, 6-0.
29. Clerk-Treasurer Ruge stated that she has received 2 applications so far for summer help. A motion was made by Trustee Seubert, seconded by Trustee Edblom, to authorize Clerk-Treasurer Ruge & PW Supervisor, Dean Faude, to go through applications for summer help and hire part-time help with Village President approval. Motion carried 6-0.
30. Next Village Board Meeting will be held on Wednesday, June 7, 2017, at 7:00pm.
31. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to adjourn. Motion carried 6-0. Meeting was adjourned at 9:27pm.

Terri Wiersma, Deputy Clerk-Treasurer