

Village of Dorchester Finance Committee Meeting

Date: November 29, 2017 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting called to order at 6:45pm.
2. Committee members present: Trustee Schauer, Trustee Miller & Trustee Derrico. Also present was Clerk-Treasurer Ruge.
3. A motion was made by Trustee Derrico, seconded by Trustee Miller, to approve the bills and vouchers for November, 2017. Motion carried, 3-0.
4. A motion was made by Trustee Miller, seconded by Trustee Derrico, to adjourn. Motion carried, 3-0. Meeting adjourned at 6:52pm.

VILLAGE OF DORCHESTER BOARD MEETING

**DATE: Wed., November 29, 2017 Immediately following the Public Hearing on the 2018 Village Budget
Clerk's Office, 228 W. Washington Ave, Dorchester WI**

Minutes:

1. Meeting called to order at 7:07pm.
2. The Pledge of Allegiance was said.
3. The following Board members were present: President Rau, Trustee Underwood, Trustee Miller, Trustee Schwoch, Trustee Derrico, & Trustee Schauer. Trustee Seubert was absent. Also present was Clerk-Treasurer Brooke Ruge, water/sewer manager Rick Golz, public works employee Clint Penney, police chief Gary Leichtman, police officer Consuelo Maldonado, Todd Trader from MSA, Kevin O'Brien from T/P Printing, Jenny Halopka, and Pam Leichtman.
4. There was no Public Input.
5. A motion was made by Trustee Derrico, seconded by Trustee Underwood, to approve minutes of the November 1, 2017, Board meeting. Motion carried 5-0, with Trustee Schwoch abstaining.
6. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the November, 2017 Audit Report. Motion carried, 6-0. The Board received an estimated December, 2017 Audit Report from Clerk-Treasurer.
7. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to approve Resolution 299 – Authorizing the Adoption of the 2018 Budget and Setting the Tax Levy. Motion carried, 6-0.
8. A motion was made by Trustee Schauer, seconded by Trustee Miller, to approve Resolution 300: Authorizing an Increase in the Village Sewer Access Rates. Motion carried, 6-0.
9. Water/sewer manager Rick Golz gave his monthly update. Well No. 3 should be back online next week after rehab. Some lead testing came back high, but was normal on retest. This will require some additional retesting and the distribution of educational material to all residents.
10. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve the purchase of fire hydrants, parts, and needed installation accessories from Core & Main for \$9,524.00. Motion carried, 6-0.

11. Clint Penney gave the Public Works monthly update. They are ready for snow season. A valve box has been dug up, trees have been trimmed, and holiday decorations have been hung.
12. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to purchase hoses for the street sweeper in 2018 at a cost not to exceed \$1,100.00. Motion carried, 6-0.
13. Possible action on the purchase of a trailer for backhoe mobilization was tabled until a future meeting.
14. Possible action on moving the "Welcome to Dorchester" sign along State Hwy 13 was tabled until a future meeting; the Board is waiting for more information.
15. Chief Gary Leichtman gave his monthly report. The police department report system, Competitive Edge, is losing its support system. The cost can be prorated starting in January, which will save a little money. A quote for a new system will be brought to the Board.
16. No action was taken on approving public bids for property cleanup at this time.
17. A motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve having the zoning administrator write a notice to the owner of 127 S Front Street about zoning violations. Motion carried, 6-0.
18. A motion was made by Trustee Schauer, seconded by Trustee Derrico to approve the renewal of the Lexipol, LLC contract at a cost of \$990. Motion carried, 6-0.
19. Todd Trader from MSA gave an update on the street project and the funding that was approved.
20. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the MSA contract for the Fiscal Sustainability Plan for the sewer utility at a cost of \$10,000. Motion carried, 6-0.
21. The Board recommended that the Employee Committee set a meeting date, in response to Police Chief concerns in October.
22. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to accept the recommendations from Planning Commission regarding the purchase of the Cal Steen property at 355 W. Washington Ave. for \$21,200.00. Motion carried, 6-0.
23. A motion was made by Trustee Schauer, seconded by Trustee Miller, to approve the amendment to Ordinance No. 106: An Ordinance Regarding Parking. Motion carried, 6-0.
24. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to withdraw \$50,000 from the future expenditures account for the Willow Ct, Prospect St, and Marsh Ave project that was completed in 2017. Motion carried, 6-0.
25. A motion was made by Trustee Miller, seconded by Trustee Derrico, to approve the appointment of Poll Inspectors for the 2018-19 Election cycle. A complete list can be obtained from the clerk's office. Motion carried, 5-0, with Trustee Schwoch abstaining.
26. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve moving funds as listed to the future expenditures account. A complete listing of the funds that will be transferred can be obtained from the clerk's office. Motion carried, 6-0.
27. A motion was made by Trustee Schwoch, seconded by Trustee Miller, to prepay various village loans as listed. A complete list can be obtained from the clerk's office. Motion carried, 6-0.
28. A motion was made by President Rau, seconded by Trustee Schwoch, to hold the Village Caucus on Wednesday, January 3, 2018, at 6:45pm.

29. The next Village Board meeting will be on Wednesday, January 3, 2018, immediately following the Caucus.
30. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to adjourn. Motion carried, 6-0. Meeting adjourned at 8:41pm.

Terri Wiersma, Deputy Clerk-Treasurer