

Village of Dorchester Finance Committee Meeting

Date: February 7, 2018 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. The meeting was called to order at 6:45pm.
2. Committee members present: Trustee Schauer, Trustee Miller & Trustee Derrico. Also present was Clerk-Treasurer Ruge.
3. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve the bills and vouchers for January, 2018. Motion carried, 3-0.
4. A motion was made by Trustee Derrico, seconded by Trustee Miller, to adjourn. Motion carried, 3-0. Meeting adjourned at 6:52pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, February 7, 2018

7:00 pm

Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. The meeting called to order at 7:00pm.
2. The Pledge of Allegiance was said.
3. The following Board members were present: President Rau, Trustee Underwood, Trustee Miller, Trustee Schwoch, Trustee Derrico, Trustee Schauer, & Trustee Seubert. Also present was Clerk-Treasurer Brooke Ruge, water/sewer manager Rick Golz, public works supervisor Dean Faude, police chief Gary Leichtman, Terry Recore, Kevin O'Brien from T/P Printing, and Pam Leichtman.
4. Terry Recore spoke about the Historical Society museum during Public Input. According to Mr. Recore, the state Historical Society is very concerned about where artifacts from the original museum went after that location closed several years ago.
5. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes from the January 3, 2018, Board meeting. Motion carried, 7-0.
6. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the January, 2018 Audit Report. Motion carried, 7-0. The Board received the February, 2018 Audit Report from Clerk-Treasurer.
7. A motion was made by President Rau, seconded by Trustee Schauer, to send an official written notice to the owner the property on South Front Street, informing him that the trailer that is violating the zoning ordinance needs to be removed no later than February 25, 2018. If this is not done, the trailer will be removed by the Village, and the owner will have until April 1, 2018, to reclaim it or his personal property from it. Motion carried, 7-0.
8. Water/sewer manager Rick Golz gave his monthly update. He thanked Dean and Clint for all of their assistance while he was out on medical leave, and stated that everything is running smoothly at this time.
9. A motion was made by Trustee Derrico, seconded by Trustee Miller, to approve the lease addendum for the water tower communication equipment. Motion carried, 7-0.

10. Public Works supervisor Dean Faude gave his monthly update. The broken water main on North 5th Street on January 26 has been repaired. They have been doing a lot of plowing.
11. Police Chief Gary Leichtman gave his monthly report. The office report software has been transitioned over to Competitive Edge. He also noted that the building permit for 128 S. 2nd Street has expired.
12. There were no MSA project updates this month.
13. Action on forgiving sewer charges for a customer at 128 W. Business Cty Rd A was tabled until the March meeting. The board wants to collect additional information before making a decision.
14. A motion was made by Trustee Miller, seconded by Trustee Schwoch, to purchase new phones through AT&T for village employees. Currently, 2 of the 4 phones are not working properly. Motion carried, 7-0.
15. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the purchase of 2 sets of solid posts for the "Welcome to Dorchester" signs in the amount of \$869.80 per set. Motion carried, 7-0.
16. The Public Works & Village Buildings committee will review the quote received to repair ceiling in Memorial Hall. They will also discuss which projects should be a priority for the hall and make a recommendation to the Board at the March meeting.
17. A motion was made by Trustee Seubert, seconded by Trustee Derrico, to purchase as many hanging flower baskets as the Village is allowed to hang. Motion carried, 7-0.
18. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to pay public works employee Clint Penney to attend the monthly board meetings at his supervisor's discretion, with a minimum of 6 attended per year. Motion carried, 7-0.
19. A motion was made by Trustee Miller, seconded by Trustee Seubert to approve back pay for Clint Penney for attending the January 3, 2108, board meeting. Motion carried, 7-0.
20. A motion was made by Trustee Schauer, seconded by Trustee Seubert to withdraw \$3874.50 from the Future Expenditures account for the trailer purchase approved last month. Motion carried, 7-0.
21. The next regular Village Board meeting will be on Wednesday, March 7, 2018.
22. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, **specifically to discuss complaint regarding village employee.**
23. A motion was made by Trustee Schwoch, seconded by Trustee Miller, to invite Chief Leichtman and Officer Maldonado into Closed Session. Motion carried, 7-0.
24. A motion was made by Trustee Derrico, seconded by Trustee Seubert, to go into Closed Session. Motion carried, 7-0.
25. Roll Call.

CLOSED SESSION.

26. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to reconvene to Open Session. Motion carried, 7-0. No action was taken during closed session.

27. A motion was made by Trustee Schauer, seconded by Trustee Underwood, to adjourn. Motion carried, 7-0. Meeting adjourned at 8:38pm.

Terri Wiersma, Deputy Clerk-Treasurer