

## Village of Dorchester Finance Committee Meeting

Date: June 3, 2020 (Wednesday) 6:45 pm

250 Parkside Drive, Dorchester, WI 54425

### **Minutes:**

1. Meeting was called to order by Trustee Schauer at 6:45 pm.
2. Present were Trustee Schauer, Trustee Klemetson, Trustee Lageman (late) and Clerk-Treasurer Dunn.
3. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve the financial activity for May, 2020. Motion carried 3-0.
4. Motion was made by Trustee Klemetson, seconded by Trustee Lageman to adjourn. Motion carried 3-0. Meeting adjourned at 6:49 pm.

## VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, June 3, 2020

7:00 pm

250 Parkside Drive, Dorchester, WI 54425

### **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00 pm.
2. Pledge of Allegiance was led by President Schwoch.
3. Present were President Schwoch, Trustee Schauer, Trustee Goldschmidt, Trustee Klimpke, Trustee Lageman and Trustee Klemetson. Trustee Duranceau was not present. Also present were Clerk-Treasurer Michelle Dunn, Deputy Clerk-Treasurer Christie Erikson, Police Chief Gary Leichtman, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Kevin O'Brien – TP Printing, Pam Leichtman, and Jeff Staab.
4. Public Input was received by Resident Jeff Staab. Resident Staab also requested records regarding Chief Leichtman's terms of employment with the Village of Dorchester.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve the minutes of the May 11, 2020 Board Meeting. Motion carried, 6-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve May, 2020 Audit Report, and receive June, 2020 Audit Report from Clerk-Treasurer. Motion carried 6-0.
7. Chief Leichtman reported that new locks have been installed. He also reported that he requested the help of Clark County Health Department for help to ensure community safety at Dorchester Day and stated the event shouldn't be much of an issue.
8. Water/sewer manager Rick Golz stated that water plant is running fine. Golz stated there was an issue with priming and is looking into options to get it fixed. He also stated there will be a round of lead and copper samples and testing performed. Golz announced the sewer shed has been installed and electricity to the shed will be installed soon.
9. Public Works supervisor Clint Penney stated that North Front St., North 2<sup>nd</sup> St. and Circle Drive has been pulverized. The wheel loader had holes blown and has been fixed. The Kubota tractor has been delivered.
10. President Schwoch opened sealed bid for paving of North Front St., North 2<sup>nd</sup> St. and Circle Drive. American Asphalt submitted a bid at the cost of \$95,742.00.
11. Update/announcement on the Planning Commission to meet on June 11<sup>th</sup> at 6pm to discuss the MSA CIP plan.

12. Update/announcement on the Planning Commission to meet on June 11<sup>th</sup> at 6pm to discuss the dead-end road off corner of E 4<sup>th</sup> Ave and Oak on June 11<sup>th</sup> at 6pm.
13. Update/announcement on the Public Works, Village Buildings & Utilities Committee to meet on June 12<sup>th</sup> at 1:30 pm to discuss names of village buildings and purchasing of signs for buildings on June 12<sup>th</sup> at 1:30pm.
14. Trustee Goldschmidt announced that Dorchester Days is planning on going forward with the Dorchester Days on June 19<sup>th</sup> – 21<sup>st</sup>. She announced the activities planned for the event include a car show and tractor pulls, but the bean bag and softball tournaments have been cancelled. The Dorchester Days committee is still working out details of the chicken dinner on Sunday, June 21<sup>st</sup>.
15. It was announced that a complaint to the Department of Workforce Development (DWD) was filed by Chief Leichtman regarding overtime pay. The village attorney, Bonnie Wachsmuth, has filed a response and is awaiting a formal response back from DWD.
16. No action was taken regarding a possible donation to Dorchester Days.
17. Motion was made by Trustee Lageman, seconded by Klemetson to go ahead with plans to hold village-wide garage sale on June 11<sup>th</sup> – 13<sup>th</sup>, 2020. Motion carried, 6-0.
18. No action was taken on approving new estimate from Meyer Buildings for additional work needed to complete roof of village Hall/Shop as there was no new information available to provide.
19. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve \$2,500 estimate from Chuck Mengel to paint water treatment plant pipes. Motion carried, 6-0.
20. Motion made by Trustee Schauer, seconded by Trustee Klimpke to send EFMLA policy back to the Employee Committee to recommend a policy, if needed. Motion carried, 6-0.
21. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Tri-State Pump & Control's \$3,985 estimate on water pipes repair. Motion carried, 6-0. It was later motioned to rescind this motion, Lageman seconded. Motion carried, 6-0. Motion was then made by Trustee Klimpke to approve Tri-State Pump & Control's \$3,985 to rebuild sewer pump. Trustee Schauer seconded. Motion carried, 6-0.
22. Motion was made by Trustee Klimpke to gather more information for 2021 budget on Computer TR's new billing program, seconded by Schauer. Motion carried, 6-0.
23. Motion was made by Trustee Schauer to approve Becker Appraising 2021 contract in the amount of \$4,500, seconded by Trustee Klemetson. It was discussed that the cost of this contract has not gone up for several years. Motion carried, 6-0.
24. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Resolution 308: Compliance Maintenance Annual Report for 2019. Motion carried, 6-0.
25. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Resolution 256-H regarding fiduciary responsibilities on Dorchester Days Checking Account. Motion carried, 6-0.
26. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve the Municipal Well & Pump's proposal for Well No. 2 cleaning in the amount of \$9,737. Motion carried, 6-0.
27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to accept American Asphalt's bid for future street projects in the amount of \$95,742.00. Motion carried, 6-0.
28. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve up to \$50,000 from future expenditures to cover costs of future street projects. Motion carried, 6-0.

29. Motion was made by Trustee Klemetson, seconded by Trustee Lageman to approve Temporary Class “B” Retailer’s license to the Wisconsin State Championship Tractor Pull, Inc. for June 18-21, 2020. Motion carried, 4-2.
30. Action on approving the following Class “B” Combo license renewal applications for July 1, 2020 – June 30, 2021:
- a. Motion was made by Trustee Klimpke, Seconded by Lageman to approve renewal license for Kenneth Mohan, D.B.A. Fuzzy’s Bar & Grill. Motion carried, 6-0.
  - b. Motion was made by Trustee Klemetson, Seconded by Lageman to approve renewal license for Thomas Wempner, D.B.A. Point-O-Eight. Motion carried, 6-0.
  - c. Motion was made by Trustee Schauer, Seconded by Klimpke to approve renewal license for Pamela Geiger, D.B.A. Boozer’s Bar & Grill, LLC. Motion carried, 6-0.
  - d. Motion was made by Trustee Klemetson, Seconded by Lageman to approve renewal license for Jenny Halopka, D.B.A. Tapper’s Bar, LLC. Motion carried, 6-0.
31. Action on approving the Class “B” Fermented Malt Beverage license renewal application for July 1, 2020 – June 30, 2021:
- a. Motion was made by Trustee Lageman, Seconded by Trustee Klimpke to approve renewal license for Dorchester Park Corporation; Agent: Gene Peissig. Motion carried, 6-0.
32. Action on approving Class “A” Combo license renewal applications for July 1, 2020 – June 30, 2021:
- a. Motion was made by Trustee Schauer, Seconded by Trustee Klemetson to approve renewal license for River Country Cooperative C-Store; Agent: Sandra Aquilera. Motion carried, 6-0.
33. Action on approving the Cigarette & Tobacco Retail renewal application:
- a. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve renewal license for Thomas Wempner, D.B.A. Point-O-Eight. Motion carried, 6-0.
  - b. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve renewal license for River Country Cooperative C-Store, Agent: Sandra Aquilera. Motion carried, 6-0.
34. Action on approving the following Operator’s License applications for July 1, 2020 – June 30, 2021:
- a. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Operator’s License for Renea Henke. Motion carried, 6-0.
  - b. Motion was made by Trustee Klemetson, seconded by Trustee Klimpke to approve Operator’s License for Robert Stanke. Motion carried, 6-0.
  - c. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Operator’s License for Michelle Kayhart. Motion carried, 6-0.
  - d. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve Operator’s License for Cynthia Kramar. Motion carried, 6-0.
  - e. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve Operator’s License for Jayda Friedenfels. Motion carried, 6-0.
  - f. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve Operator’s License for Sadie Young. Motion carried, 6-0.
  - g. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Operator’s License for Evelin Itzel Ramirez Gutierrez. Motion carried, 6-0.

- h. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve Operator's License for Hayley Goessl. Motion carried, 6-0.
  - i. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Operator's License for Stephanie Brecke. Motion carried, 6-0.
  - j. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve Operator's License for Kenneth Geiger. Motion carried, 6-0.
  - k. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to approve Operator's License for Kenneth Mohan. Motion carried, 6-0.
  - l. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve Operator's License for Sandra Aquilera. Motion carried, 6-0.
  - m. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Operator's License for Emily LaSee. Motion carried, 6-0.
  - n. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve Operator's License for Ronald Robida. Motion carried, 6-0.
  - o. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Operator's License for Carol Duvall. Motion carried, 6-0.
  - p. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Operator's License for Ally Meserole. Motion carried, 6-0.
35. Motion was made by Trustee Schauer, seconded by Trustee Lageman to adjourn. Motion carried 6-0. Meeting adjourned at 8:09 pm.

**Next Village Board Meeting has been set for:**

**Wednesday, July 8, 2020 at 7pm.**

Michelle J Dunn, Clerk-Treasurer