

Village of Dorchester Finance Committee Meeting

Date: Wednesday, February 3, 2021 6:45 pm

Dorchester Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:45pm.
2. Present were Trustee Schauer, Trustee Lageman and Trustee Klemetson. Also present were Clerk/Treasurer Sue Ballerstein and Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to approve financial activity for January, 2021. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 3-0. Meeting was adjourned at 6:49pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, February 3, 2021

Immediately following the Public Hearing regarding CDBG

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:16pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present were Clerk/Treasurer Sue Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Clark County Sheriff Scott Haines, Clark County Chief Deputy James Hirsch, Linda Baumann, Carol Staab, Sarah Serrano, Jeremy Skubal and Kevin O'Brien – TP Printing. Village Attorney Bonnie Wachsmuth came at 7:30pm.
4. Public Input. Clem Klimpke spoke on behalf of Jenny Halopka about the Memorial Hall. The hall has been used 27 of the 31 days this month. There were 42 youth sports practices, 4 church group meetings, pickleball – almost every day Monday through Friday, and was used by the walkers from town. This doesn't include the local kids who shoot basketballs around from a couple of hours whenever the hall isn't being used for other things. February is looking similar.
5. Motion was made by Trustee Lageman, seconded by Trustee Schauer, to approve minutes of the January 6, 2021 Caucus. Motion carried 7-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the January 6, 2021 Board Meeting. Motion carried 7-0.
7. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve January, 2021 Audit Report, and receive February, 2021 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
8. Water/Sewer Manager Rick Golz reported that not too much going on with sewer, just working on levels with chemicals. Water tower was stripped, cleaned and working well.

9. Public Works Supervisor Clint Penney reported that the plowing equipment is working well, they are doing a lot of work in the shop and all the mapping is done.
10. Deputy Clerk/Treasurer Christie Erikson reported that they have been working on property tax payments, property tax settlements, helping temporary police officers, getting ready for elections, and Sue is doing well as the clerk/treasurer.
11. Clark County Sheriff Haines reported that they had started the temporary police services here early January. They cleaned out both the office and squad, worked on getting the radar certified and breathalyzer calibrated (both of these will be include with Clark County schedule for maintenance), officers dealt with burglaries, parking complaints, and dog complaints.
12. Zoning: Building Permits Update – NONE.
13. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the Computer TR monitoring services contract for \$325 a month. Motion carried 7-0.
14. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Resolution 313: Authorizing the submission of a Community Development Block Grant (CDBG) Application. Motion carried 7-0.
15. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve Resolution 314: Authorizing Resolution to Commit Match Funds. Motion carried 7-0.
16. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve Resolution 315: Resolution to Adopt a Citizen Participation Plan and to have the Village Board as the committee. Motion carried 7-0.
17. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve Resolution 316: Authorizing Official Representation by Village President to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund. Motion carried 7-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve Resolution 317: A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowings for Public Infrastructure & Community Facilities Redevelopment Projects. Motion carried 7-0.
19. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve Cooper Engineering Contract for DNR Environmental Improvement Fund applications and administration. Motion carried 7-0.
20. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Cooper Engineering Contract for the design of the main lift station at Liberty Street. Motion carried 7-0.
21. Scot Balsavich from Cooper Engineering discussed options for sidewalks along North Front Street, 2022 Street project. Action was tabled.
22. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to accept the recommendations from the Planning Commission to split Lot 6 on South Front Street. Motion carried 7-0.
23. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve the Village Wide Garage Sale dates – Thursday, June 10 – Saturday, June 12, 2021. Motion carried 7-0.
24. Action on procedures and reimbursements for costs dealing with stray dogs was tabled.
25. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to increase Sewer Rates, 10% access and 15% user increase starting as of January 1, 2021. Motion carried 7-0.

26. Discussion on hiring a surveyor for lift station project – Cooper Engineering will do it if needed.
27. Action on re-advertising to hire Police officer was tabled.
28. Closed Session Per Section 19.85 (1) (G) Wisc. Stats. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, **specifically to discuss the Dorchester Police Department.**
29. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to invite non-committee members, Christie Erikson, Sue Ballerstein, Bonnie Wachsmuth, Sheriff Scott Haines, Chief Deputy James Hirsch, Linda Baumann, Carol Staab, Sarah Serrano and Jeremy Skubal whose presence are necessary for the business at hand during closed session. Motion carried 7-0.
30. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to go into Closed Session. Motion carried 7-0.

CLOSED SESSION

31. Reconvene into open session – No Action was taken.
32. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to set the date of next Board Meeting to Wednesday, March 10, 2021 at 7:00pm.
33. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to adjourn. Motion carried 7-0. Meeting was adjourned at 9:09pm.

Christie Erikson, Deputy Clerk-Treasurer